



Shepard Middle School

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Extra-Curricular Activities Code of Conduct Contract

At Shepard Middle School, we believe that extracurricular activities are an integral part of the total growth of a student and encourage every participant to establish as their first priority a commitment to academics. The following is a list of guidelines that Shepard Middle School students are expected to follow in order to participate in school sponsored activities. This list is not intended to be inclusive, and any acts committed by students that are illegal or that, in the opinion of the SMS staff, reflect poorly upon SMS or District 109 may be subject to consequences.

To ensure that students and families are aware of this Code of Conduct, please read and review this document with your parents/guardians and sign the appropriate lines at the bottom of the sheet. The signed and dated Extra-Curricular Activities Code of Conduct Contract must be given to the appropriate coach, sponsor, or supervisor before participating in tryouts for any activity. If you should have any questions please feel free to call Mr. Sam Kurtz, Associate Principal at (847) 945-8430.

- **I will** work toward standards and demonstrate habits of success. The coach, sponsor, or supervisor will monitor my academic progress and if they observe that I am not working towards meeting standards and or habits of success I will develop an improvement plan with the appropriate teacher(s). I will have the plan signed by my parent(s)/guardian, teacher, and coach. The plan will be monitored by the coach, sponsor, or supervisor and if at any time I do not perform satisfactorily regarding my part of the plan, I will be subject to the agreed upon consequences in the contract until I do meet the expectations in the improvement plan and/or my grade(s) demonstrate working towards standards and/or habits of success.
- **I will** be current with all required coursework.
- **I will** display good citizenship throughout the school day, at practices, and at events.
- **I will** attend all practices, rehearsals, and events unless excused by the coach or sponsor.
- As a participant in band or orchestra, I understand **I MUST** attend practices scheduled on the event date unless excused by the director.
- **I will** check the schedule carefully before trying out, and I will discuss attendance conflicts with the coach, supervisor or sponsor BEFORE the tryout date.
- **I will** dress appropriately on all event days, as explained by my coach, sponsor, or supervisor.
- I will respect and follow all directions from my coach, supervisor or sponsor and abide by all team/squad/cast rules and eligibility requirements.
- **I understand** that school attendance is mandatory on the date of events to participate in the activity. In the event of an appointment or family emergency, participation will be approved at the discretion of the coach, sponsor, supervisor, or activities coordinator and administration. If I am absent as the result of illness, I understand that I cannot participate.
- To ensure my safety, **I understand** that if I am unable to participate in my physical education coursework, then I am also unable to participate in extracurricular activities that include a physical component.
- **I understand** that my coach, sponsor, or supervisor will articulate transportation needs for events away from school. Bussing may be provided either one way, both ways, or not at all.
- **I understand** that failure to meet these obligations will result in consequences ranging from student conferences and an improvement plan, removal from practices for academic support, suspension(s) from activities or removal from the team, cast, or squad.

The aforementioned guidelines are in effect for the duration of the extra-curricular activity and consequences for infractions are cumulative. I AGREE TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES WITH ADHERENCE TO THE SMS CODE OF CONDUCT.

Student Name (Print) _____ Parent Name (Print) _____
Student Signature _____ Parent Signature _____
Date _____

EXTRA-CURRICULAR IMPROVEMENT PLAN

Student Name _____ Date of Contract _____

I understand that I must continue working toward meeting the standards and/or habits of success.:

In order to continue to participate in my current activity I will follow the improvement plan detailed below in order to demonstrate that I have progressed toward meeting the standards and/or habits of success.

These are the action steps I plan to take to improve my grades:

- 1.
- 2.
- 3.

These are the consequences for not making adequate progress on my actions steps (include specific actions and timelines):

First Time Ineligible:

- Student must attend homework club each day until he/she demonstrates that he/she has worked towards standards and/or habits of success. The student may attend and participate in practices/games that do not conflict with the homework club schedule.

Second Time Ineligible:

- Student must attend homework club each day until he/she demonstrates that he/she has worked towards standards and/or habits of success. The student may not participate in practices/games until the teacher and coach determines the student is eligible to play.

Third Time Ineligible:

- Removal from team/activity

Signed:

Student _____
Parent _____
Teacher _____
Teacher _____
Teacher _____
Teacher _____
Coach/Sponsor _____

